

# Cameron Public Library

## Large Format Print Request Form

Submit a file to be printed on our Large Format Printer using the form below! Print jobs will be sent to the printer by Library staff. Questions? Email [youth@cameronlibrary.org](mailto:youth@cameronlibrary.org)

- Acceptable file types: All common image file types, including jpeg, png, and pdf.
- PNG file type is preferred. Create your design with the custom size dimensions you want, enlarging designs may cause blurriness or pixelization
- Maximum width is 24", maximum print resolution is 2400 dpi x 1200 dpi
- Staff reserves the right to deny any print job.
- Images will be printed exactly as submitted. Staff will not create, design, or edit submitted prints.
- A Library staff member will contact you within 7 days to schedule your print.
- **Customers must be present while the image is being printed, files submitted must be approved and paid for by the customer before printing.**
- Email your request to [youth@cameronlibrary.org](mailto:youth@cameronlibrary.org)
- We can only accept 5 print projects at a time. Once your 5 projects are completed, another set of projects can be submitted.
- We can add up to 6 grommets for the vinyl banners for \$1.00

### Paying for Prints

- The cost for large format prints varies by paper type and is charged by the linear foot. Our library accepts cash and checks, we are unable to accept cards.
  - Regular Paper: \$2.00
  - Glossy Photo Paper: \$3.00
  - Peel and Stick: \$5.00
  - Banner Vinyl: \$6.00
  - Coated HW Paper: \$3.00
  - Water Resistant Matte Poly (Thin Banner) \$3.00
  - Artistic Matte Canvas: \$5.00

When printing images at large sizes, achieving a clear print can be more complicated than when printing small images. Here are some simple tips that will help you avoid bad prints.

- **Use the original image file if possible.** Images downloaded from social media sites like Facebook or Twitter, for example, have been downsized for those services. They will not print as clearly as the original photos.
- **Generally, the larger the file size, the higher quality the image.** For example, a photograph that is 500kb will most likely not look as sharp as one that is 10mb.
- **A photo cannot be enlarged without losing quality.** Staff can resize photos, but if scaled up too far, the photo will become blurry.
- **More pixels means a bigger image.** Knowing your image's dimensions in pixels will give you a sense of how large it will print without blurring.

### **Jennifer's thoughts on media:**

**Regular paper: \$2.00/linear ft** This material is recommended for quick projects or for displays you will be writing on. It is pretty thin, so if you are covering 100% of the paper in ink, it will wrinkle instantly from the saturation. It will also wrinkle over time when hung

**Heavyweight Coated Paper: \$3.00/linear ft** This one is much better for temporary signage, heavier paper and full-color graphics look great on it. It can scratch and dent easily, so not recommended for high traffic areas

**Water Resistant Matte Poly: \$3.00/linear ft** A thin poly-propylene fabric that prints beautifully, hangs nicely, and doesn't show wear. You can add grommets to this material. It is significantly thinner than the scrim banner vinyl, so not recommended for multi-day or high wind outdoor events. Great for outdoor one-day event signage and for hanging banners inside.

**Peel and Stick Poster Paper: \$5.00/linear ft** As far as permanent indoor signage goes, this one is great. It will stick to concrete block walls! It removes leaving no residue so it is great for our entryway.

**Scrim Vinyl Banner: \$6.00/linear foot** This material holds up well in wind and rain. Very heavy duty banner vinyl

**Artistic Matte Canvas: \$5.00/linear foot** Can create your own canvas art. Would need to stretch it if wanting to hang as art

**Glossy Photo Paper: \$3.00/linear foot** Pretty standard glossy photo paper, will scratch. I don't have a lot of experience with this one yet.

*Cameron Public Library*  
**Large Format Print Agreement**

Name:

Material:

Size:

Price:

Use of this service is subject to the terms and conditions set forth in this Print Agreement, and by signing below, you agree to the following:

I understand that projects will be printed exactly as submitted. The Library Staff will not create, design, or edit submitted prints.

I understand that I must be present for the printing process.

I understand that I must pay the quoted project price before printing will begin and that there will be no refunds due to quality, printed image, etc.

I understand that the library has the right to refuse to print any project.

By signing below, I acknowledge that I have read the above terms and conditions and agree to abide by them.

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Signature

Date